

MEETING MINUTES

Topic: Group Meeting 5

Tuesday, March, 27 2018

4:00 pm – 4:30 pm

Minutes recorded by Saood Alenezi

Meeting called by Marzouq Alenezi

Attendees: Saood Alenezi, Saoud Alenezi, Hussain Alshammari, Naser Alowaihan, and Marzouq Alenezi

Table 1. Record of meeting.

4:00 pm to 4:10 pm	Begin Meeting <ul style="list-style-type: none">We discuss about the CAD model and the upcoming assignments	Room 218
4:10 pm to 4:20 pm	Checking our grades <ul style="list-style-type: none">We checked our grades for this semesterEncourage each other to do better in this course.	Room 218
4:20 pm to 4:30	Discuss Next Assignments <ul style="list-style-type: none">We discuss what should we do for the next assignment which is an individual assignment	Room 218

Table 2. Tasks Assigned.

Task	Person Assigned	Due Date
Attend the next meeting	Saood Alenezi	By next meeting

Attend the next meeting	Hussain Alshammari	By next meeting
Attend the next meeting	Marzouq Alenezi	By next meeting
Attend the next meeting	Saoud Alenezi	By next meeting
Attend the next meeting	Naser Alowaihan	By next meeting

Next formal meeting: 29/03/2018, Room 218, Eng